

**RM of WEST INTERLAKE**

**Municipal Fire Department Policy**

<b>Subject: Municipal Fire Department</b>	<b>Policy No. 1-2020</b>
<b>Effective Date: August 18, 2020</b>	<b>Resolution No.: 2020-381</b>
<b>Replaces Policy: N/A</b>	<b>Resolution Date: August 18, 2020</b>
<b>Review Date: December 2022</b>	

**PRINCIPLES:**

The Municipality receives requests to perform controlled burns of structures located on private property within and outside the Municipality. Council of the Municipality therefore wishes to establish a policy for providing controlled burn services on private property, to be known as the Municipal Fire Department Policy (Policy).

This Policy sets out the requirements that must be met to enable the Municipal Fire Department to provide controlled burn works and services on applicants' private property. Establishing the Policy will ensure that the Municipal Fire Department's equipment and resources are used in a fair and equitable manner and enhance the Municipality's overall accountability and transparency.

**PREAMBLE:**

This Policy operates in addition to and in conjunction with other policies and by-laws in place in the Municipality.

**DEFINITIONS:**

**Fire Department Private Works (FD Private Works)** - Controlled burn works and services provided by the Municipality on private property, other than those fire protection services the Municipality is required to provide under the Municipal Act.

**SCOPE:**

This Policy applies to FD Private Works carried out by the Municipality on private property within and outside the boundaries of the Municipality.

FD Private Works are not a core function of the Municipality and will not take precedence over regular fire protection services to be provided by the Municipality.

FD Private Works are subject to the prior approval of the Fire Chief and a designated officer of the Municipality. Every applicant for FD Private Works must hold a valid burning permit issued by the Municipality.

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**RATES:**

The base fee for FD Private Works is \$500.00 for three hours of controlled burn services. If the FD Private Works provided exceed three hours, the applicant(s) must pay the following additional charges:

<b>Equipment</b>	<b>Price/Unit</b>
Pumper Truck	\$175.00/hr
Tanker	\$125.00/hr
Crew Cab/Tac Truck	\$150.00/hr
Rescue Van	\$150.00/hr
Side by Side	\$40.00/hr
Fire Fighter/Fire Chief	\$50.00/hr
Mileage	\$0.50/km

**APPLICATIONS/APPROVALS:**

All FD Private Works applications must be made in writing to the Municipality and approved by the Fire Chief and a designated officer of the Municipality.

Applicants will be provided with a written cost estimate before the Municipality undertakes any FD Private Works. Applicants must agree, in writing, to pay the \$500 base fee, and all additional charges if the cost of the FD Private Works exceeds or will exceed the \$500.00 base fee.

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The Municipality may in its sole discretion, at any time and for any reason, decide not to approve any application for FD Private Works or to perform any FD Private Works even if an application has been granted.

**PAYMENT:**

Applicants will be invoiced for FD Public Works undertaken by the Municipality, at the rates set out in this Policy.

Payment is due on receipt of invoice from the Municipality. Interest will be charged, at the rate of 1.25% per month on any balance outstanding after 30 days from the invoice date. Non-ratepayers must pre-pay for FD Public Works. Any amounts outstanding in respect of FD Public Works outstanding when tax bills are issued will be added to the taxes for the property upon which FD Private Works were provided.

**WAIVER OF LIABILITY AND INDEMNIFICATION:**

Every applicant must indemnify the Municipality from and against all claims and actions for any loss, damage or injury that might arise as a result of the provision of any FD Private Works. Applicants must sign a waiver and indemnification agreement before any FD Private Works are undertaken by the Municipality.