

RM of WEST INTERLAKE

MUNICIPAL CEMETERY POLICY

Subject: Eriksdale Cemetery Policy

Policy No.: 5-2018

Effective Date: December 21, 2017

Resolution No.: 341/2017

Replaces Policy: 5-2017

Resolution Date: December 21, 2017

Review Date: December 2018

Overview:

Whereas the R.M. of West Interlake is responsible for the care and upkeep of the municipal cemetery located on NE Sec. 33-21-5W, it was felt it was necessary to establish a policy covering the use of the cemetery.

Cemetery Policy

Officials:

1. The Eriksdale Municipal Office shall be responsible for the management of and the enforcement of these regulations and all general relations with the public.

Purchase of plots:

1. All cemetery plots shall be purchased at the Eriksdale municipal office, and marked as “reserved” when paid in full.
2. On receipt of payment, a certificate shall be issued by the R.M. to the person, or persons purchasing the plot. The plot shall be registered by administration for that purpose, and the certificate delivered to the purchaser.
3. Cemetery plots purchased shall not be resold or transferred without the approval of Council. Council may approve refunds at the original purchase price.
4. The plot owner's right to use the lot or lots for burial purposes is restricted to interment of members of the family and close relatives thereof, and of such other persons as may be permitted by the Municipality.
5. Donations received that are earmarked for perpetual care or plots fees received shall be kept in a separate fund, and this fund will be used for the expenses incurred in the general ongoing maintenance, as per Sec. 256 T.M.A. Council may authorize any other donations to be used for the purpose of specific capital works and improvements to the said Cemetery.
6. If a plot remains unused 75 years after original purchase, and no family members can be contacted, the R.M of West Interlake reserves the right to re-sell the plot.

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Interment:

1. Each single cemetery plot may be used for one human body, and three (3) human ashes (maximum of four) or; burial of (4) human ashes. The initial fee for burial or ashes as outlined in Schedule "A", with an additional fee for multiple burial of human ashes.
2. Twenty-four (24) hours' notice, exclusive of Saturdays, Sundays and legal holidays must be given for the marking of the plot.
3. The cost of digging and closing the grave must be borne by those in charge of arrangements for the deceased.
4. Every regular grave for the burial of an adult shall be a minimum of six (6) feet in depth from the surface of the ground surrounding the grave.
5. All regular grave perimeters shall be dug five (5) feet wide by ten (10) feet long.
6. No disinterment will be allowed until the requirements of the "The Vital Statistics Act" have been fully complied with, a permit issued by the Provincial Authorities and in the case of cremated remains, authorization received from the Chief Administrative Officer.
7. Contractors using equipment for digging of graves shall be respectful of existing graves. The contractor will be billed for any damage done to grave covers or any monuments. Where the grave site is completely surrounded by existing graves the contractor may be requested to hand dig the grave.
8. All burials must be recorded at the Eriksdale municipal office.

Columbarium & Memory Wall

1. Columbarium niche inside dimensions are 12.5" x 12.5" x 14". Each niche can hold two (2) human ashes, in standard sized urns.
2. Only human ashes are allowed to be placed inside the niche. No perishable or compostable items are allowed.
3. Only bronze niche and memory wall plaques purchased through the municipal office will fastened to the columbarium.

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Foundations, Monument and Markers:

1. All headstones or monuments shall be placed in such a manner as to maintain, wherever possible, a proper alignment.
2. The Eriksdale Municipal Office shall be notified at least 48 hours prior to the placement of any headstone or marker within the cemetery.
3. All headstones erected shall be confined within the boundaries of the respective family lots or graves purchased.
4. All headstones erected shall be restricted to a height of approximately 30 inches including a cement base. These restrictions cover that portion of the cemetery lying to the south and south-west of the driveway and do not include those in the older sections.
5. Monuments, plaques, headstones or any other type of landmark shall be exclusively for the purpose of memorializing deceased persons in the Cemetery. Any message which advertises a business, is condoning a specific act, or is in any way inconsistent with the purpose of memorializing a deceased person or persons shall not be allowed in the Cemetery.
6. Borders, fences, railing, trellises, copings, or hedges shall not be constructed in or around any grave or lot.
7. Grave coverings (cement caps) shall not be allowed for any interment. The plot will be seeded back to grass approximately one (1) year after interment to allow for settling.
8. The monument for a single plot shall be no less than 4 (four) inches (10mm) in thickness, and for double plots shall be no less than six (6) inches in thickness at the base, and no less than three (3) inches in thickness at the top.
9. The R.M of West Interlake shall not assume any liability or responsibility for the loss of or damage to, any monument marker, and any part thereof, or any article of any type that may be placed on any lot.

Care of Lots/Plots:

1. The R.M of West Interlake is responsible for, and may at any time enter onto a plot as required to carry out the following;
 - Mowing the grass as necessary

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- Clean up excess dirt from new plots
 - Maintenance appearance of plots (top dressing, sow grass)
 - Any weed control
 - Spring clean up
 - Maintenance of driveway
2. The R.M of West Interlake is not responsible for loss of or damage to any marker, flower holder or any portable object placed on any lot or lots.
 3. The R.M of West Interlake will permit small potted flowers to be placed in the middle of the headstone or marker in such a way that flowers do not interfere with the maintenance of the Cemetery and are placed on or after the twelve (12) day of May and are removed by the fifteenth (15) day of October each year.
 4. The Public Works employee responsible for maintaining the cemetery will remove from a grave any funeral design or floral piece which is dead or discolored, or which is in his/her opinion unsightly.

General:

1. All person, unless otherwise authorized, are required to confine themselves to the avenues or walks, to avoid walking on graves.
2. No vehicles shall travel in the Cemetery at a speed greater than twenty-five (25) kilometers per hour.
3. No dogs or animals shall be allowed in the Cemetery.
4. No liquor shall be permitted in the Cemetery, except for religious ceremony.
5. No all-terrain vehicles or snowmobiles shall be allowed within the limits of the Cemetery.
6. No person (s) is permitted to enter the Cemetery except through the gates provided therefore.
7. All prior Policies or Regulations pertaining to the Eriksdale Cemetery are hereby repealed.

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Schedule "A"

Fee Schedule:

Burial of single Cemetery plot	\$ 100.00
Burial of ashes in occupied plot	\$ 50.00
Columbarium Niche	\$1200.00
Memory Wall Plaque	\$ 250.00