

**Western Interlake Planning District
Regular Board Meeting May 27th, 2025
RM of Coldwell Council Chambers 6:30 p.m.**

Minutes

Board Members in attendance: Cherie Millar (Office Administrator), Stephanie Vincent (AOA), Paul Murphy (Chair), Tom Johnson (Vice Chair), Charlotte Lindell, Bill Eyolfson, Perry Gaudry, Art Jonasson (by phone), Grant Sigfusson

Regrets:

1. The Chair called the meeting to order and reviewed the agenda.
2. Johnson - Eyolfson
39/25 Be it Resolved: that the agenda be adopted as presented.
Carried:
3. Lindell - Gaudry
40/25 Be it Resolved: that the Minutes of the regular Board meeting of April 22nd, 2025 be adopted as presented.
Carried:
4. Gaudry – Eyolfson
43/25 Be it Resolved: that the accounts paid for administration in the amount of \$15,840.63 for the period from April 22nd – May 27th, 2025 be approved.
Carried:
5. Matters Arising from the Minutes
None
6. Correspondence
 - a) Proposed subdivision on SE 24-25-7W in the RM of West Interlake for **POSTLETHWAITE**, file no. 4185-24-8400 – certificate of approval.
 - b) Bulletin from ITS regarding Tiny Homes.
7. New Subdivisions
 - a) Lindell – Jonasson
44/25 Be it Resolved: that the Board has no objections to proposed subdivision on Pt of SE 1-21-6W in the RM of West Interlake for **STEFANIUK/SMITH/FOSTER**, file no. 4185-25-8519, subject to an approved variance for the setbacks of the existing buildings, or move the buildings.
Carried:
8. Crown Land Sales/Lease/Permits
None
9. New and Unfinished Business
 - a) The OA gave information on the following applications:
Conditional Use, Variations, By-law amendments:
RM OF ST. LAURENT: **ZAMORA** – RV, **HARESIGN**- RV, **ALVIS**- RV
RM OF WEST INTERLAKE: none
RM OF GRAHAMDALE: **SINCLAIR**- rear yard variation
RM OF COLDWELL: none
 - b) Introductions were done with the part time employee Stephanie Vincent. The OA informed the Board that Stephanie is doing very well and is learning quickly. Stephanie stated that there is a lot to learn but enjoys the job. A new computer and office supplies are needed. The Board suggested a laptop with docking station.
45/25 Johnson – Eyolfson
Be it Resolved: that the Board authorize the purchase of a new computer, chair and office supplies for the AOA.
Carried:
 - c) Johnson – Eyolfson
46/25 Be it Resolved: that the Board give Second Reading to Organizational Bylaw no. 02/2025.
Carried:
- 47/25 Gaudry – Jonasson
Be it Resolved: that the Board give Third Reading to Organizational Bylaw no. 02/2025.
Carried:
- 48/25 Recorded vote: all in attendance voted in favor
Lindell – Sigfusson
Be it Resolved: that the Board give Second Reading to Procedures Bylaw no. 3-2025.

Carried:

49/25 Johnson – Eyolfson
Be it Resolved: that the Board give Third Reading to Procedures Bylaw no. 3-2025.

Carried:

Recorded vote: all in attendance voted in favor

d) The Board discussed the Vacation Policy. The OA informed the Board that the WIPD adopted a vacation policy in 2022 under the advice of the auditor. The policy has a sick leave clause that states that accumulated sick leave be paid out at retirement. The auditor stated that this should be implemented as a liability in the financial statement. The Board must decide if the policy is effective from the date that it was adopted, or the employees start date. The OA informed the Board that the policy is consistent with the other Municipalities policies in the WIPD. The auditor would like to discuss this matter with the Chair of the WIPD. This matter will be discussed further at the next regular meeting.

41/25 e) Bylaw 1/25 Public Hearing – 6:35 pm

Sigfusson – Jonasson

Be it Resolved: that the Board adjourned into the scheduled public hearing.

Carried:

The Chair opened the public hearing and read out the outline of proceedings.

The OA read out the proposal, provided proof of notice and read out the report from Community Planning Services Branch and department and agency comments.

Bryan Sigurdson, applicant, spoke and stated that he didn't have anything to add.

Virgil Johnson spoke and stated that there was overwhelming support for more businesses in the area and that there were no objections and that it would create more 9 – 5 jobs and it would be good for the community.

Rikki-Lynn Sweetland spoke and said that the residences close by are all in favor and that there are no complaints by them and that it is good for the community.

The Chair then asked if anyone else would like to speak. Seeing none, the public hearing was closed at 6:49 pm.

42/25 Johnson – Sigfusson

Be it Resolved: that the public hearing close and the Board re-convene into the regular meeting agenda.

Carried:

50/25 Johnson – Eyolfson

Be it Resolved: that the Board give Second Reading to Development Plan Amendment By-Law no. 1/25.

Carried:

f) The OA informed the Board that the 2024 Year-end audited financial statement cannot be adopted until the vacation policy clause issue is resolved.

g) The OA informed the Board that the building inspector is required to pay into MEBP soon and would like to opt out but it is not an option for his circumstance. The building inspector previously retired and got re-hired under the advice of MEBP but this is no longer an option. The Board discussed different options such as contract or topping up salary to cover MEBP contributions. The OA is to consult with the building inspector and email the Board with the outcome of that discussion. This matter will be discussed further at the next regular meeting.

11. Next Regular Board Meeting

June 17th, 2025

RM of St. Laurent Council Chambers

6:30pm

12. Adjournment

Johnson - Sigfusson

51/24 Be it Resolved: that we now adjourn. Time 8:11 pm.

Carried:

Chairperson _____

Secretary/Treas. _____